

**PROFESSIONAL COUNSELORS SECTION  
MEETING MINUTES  
July 30, 2014**

**PRESENT:** Charles Lindsey, Leslie Mirkin, Allison Gordon

**STAFF:** Dan Williams – Executive Director, Jelena Gagula – Bureau Assistant, Sharon Henes – Rules Coordinator, and other DSPS Staff

**CALL TO ORDER**

Charles Lindsey called the meeting to order at 9:06 a.m. A quorum of three (3) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF AUGUST 14, 2013 AND APRIL 28, 2014**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to approve the minutes of August 14, 2013 as published. Motion carried unanimously.

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to approve the minutes of April 28, 2014 as published. Motion carried unanimously.

**LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to update Renewal Form 2921 to include adding a requirement for completion of Professional Counselor Post-Graduate Supervisor Approval Form 2456. Motion carried unanimously.

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to designate DSPS Staff to process an applicant's request for the renewal of a training license as an application for a temporary license, if the applicant has completed all requirements except for the Exams. Motion carried unanimously.

**BELLEVUE UNIVERSITY APPROVAL REQUEST**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to approve Bellevue University Master of Science and Clinical Counseling Program as an academic program equivalent to a Master's Degree of Professional Counseling under current rules. Bellevue University will need to resubmit for approval in accordance with MPSW 14.01 which goes into effect on September 1, 2018. Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Charles Lindsey read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Allison Gordon – yes; Charles Lindsey – yes; and Leslie Mirkin – yes. Motion carried unanimously.

The Section convened into Closed Session at 12:26 p.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to reconvene into open session. Motion carried unanimously.

The Section reconvened into Open Session at 4:07 p.m.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to affirm all motions made in closed session. Motion carried unanimously.

## **CASE CLOSINGS**

### **13CPC031 – S.M.S.**

**MOTION:** Allison Gordon moved, seconded by Leslie Mirkin, to close DLSC case number 13CPC031, against S.M.S. for insufficient evidence. Motion carried unanimously.

## **ADJOURNMENT**

**MOTION:** Leslie Mirkin moved, seconded by Allison Gordon, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:08 p.m.